
	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	10f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

DRAFTING	WHI	Mezzaro L.
CHECK	QAM	Alberti M.
APPROVAL	SCM	Franzoni A.

LIST OF CHANGES		
Rev. N.	Date	Description
00		First issue

Summary

1	SCOPE	2
2	FIELD OF APPLICATION	2
3	MATERIAL IDENTIFICATION	2
4	POSITIONING AND CONTENTS OF THE IDENTIFICATION LABEL	2
5	INFORMATION PRESENT ON THE TRANSPORT ACCOMPANYING DOCUMENT	4
6	ATTACHED DOCUMENTS.....	5

	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	2Of13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

1 SCOPE

The purpose of this document is to provide the standard for the correct compilation of incoming transport documents and labeling specifications.

2 FIELD OF APPLICATION

The procedure applies to all external, internal and subcontracted supply components.

3 MATERIAL IDENTIFICATION

Incoming materials must be identified (for each handling unit, pallet, cage, container, etc.) by the supplier with an identification tag, preferably in A5 or A4 format


The UDMs (handling units) must be single code.

The character used to indicate the component code must be at least 20 mm.

It is the supplier's responsibility to use a tag containing all the information mentioned below.

4 POSITIONING AND CONTENTS OF THE IDENTIFICATION LABEL

The identification label must be placed on at least 2 sides of the container (both the long and the short one), corresponding to the entry directions of the handling trolley, in a clearly visible position.


	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	30f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

The information that the tag must contain is:

- **Company name of the supplier:** name or acronym and possible address of the supplier.
- **Product name:** generic name of the product as indicated in the Berco Spa purchase order.
- **Berco Spa item number:** product identification number at Berco Spa. This information must be both in plain text and in barcode format
- **Quantity in the container:** number of product units present in the container. (In clear and barcode format)
- **SAP purchase order number:** relevant purchase order number.
- **SAP Purchase Order Line No.:** item number of the relevant purchase order.
- **Date of shipment:** you must indicate the date of shipment of the pallet (this date must not be in code and must indicate day, month, year).
- Total weight of the container (material weight including the tare weight of the container).

Additional information: (to be placed in red) means those words relating to certain reports: for example (Returned not processed, Returned non-compliant not processed (due to Berco), Returned non-compliant partially processed (due to Berco); Returned non-compliant (due to supplier).

The tag must be made of non-perishable material and with indelible writing to remain outdoors.

	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	4Of13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

- **In the case of PPAP orders**, these must always be appropriately identified with a specific dedicated sign indicating: the name of the Supplier, the customer's drawing number, the revision index of the drawing and the reference to the purchase order.

It is the supplier's responsibility to ensure before shipping that there are no other identification tags on the containers that could create ambiguity regarding the origin of the material.

5 INFORMATION PRESENT ON THE TRANSPORT ACCOMPANYING DOCUMENT

- The transport document must be sent to Berco by email at least 24 hours before arrival in Berco. If the transport LT is greater than 24 hours, it must be sent upon departure of the goods from the supplier to the following email address: documenti_trasporto.berco@thyssenkrupp.com
- The delivery note must always mention the SAP order and the order line (position) to which it refers.
- The quantities must be grouped by order line.
- The document must include the Berco item code for each line
- The quantities must be expressed in the unit of measurement of the order
- The document must show the total number of packages, to allow a quick check upon unloading
- The document must also include the total number of corresponding packages (pallets/boxes/containers) for each order position
- The document must indicate whether it is a deposit or balance
- The document must indicate whether it concerns cases such as *PPAP Order*, *Return not processed*, *Return non-compliant not processed (due to Berco)*, *Return non-compliant partially processed (due to Berco)*; *Returned non-compliant (supplier cause)*
- In the case of steel and profiles, the document must also additionally report the casting field (therefore a ddt line for each order/position/casting number).



OPERATING INSTRUCTION

Section: IO_002_SCM_ENG

Page 50f13

Procedure Title: LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL

Revision : 00

6 ATTACHED DOCUMENTS

Below are visual examples of the main documents covered in this instruction.

EXAMPLE DDT STEEL PAGE 1

3 DOCUMENTO DI TRASPORTO NAZIONALE ANCHE AI FINI DEL D.P.R. 472/98 DEL 14/01/1998 Intendere per destinatario Copia for consignee		1 Indirizzo (origine, nome, stato, codice postale, indirizzo, country) AFV BELTRAME GROUP AFV Acciaierie Beltrame S.p.A. Capitale Sociale € 113.760.480,00 Integramente versato Sede Leg. e Dir. Caric. 38100 Vicenza - Via della Scienza, 81 s.l. Telefono +39 0444 967111 - Telefax +39 0444 348577 Codice Fiscale, Registro Imposte e P.I.V.A. IT 13017310158		LETTERA DI VETTURA INTERNAZIONALE INTERNATIONAL CONSIGNMENT NOTE Destinazione (Country Code) N. Questo trasporto è effettuato, nonostante qualunque obbligazione, alla condizione esclusiva di contratto di trasporto internazionale di merci in genere e parti. This carriage is subject notwithstanding any clause of the contrary, to the Convention on the contract for the international carriage of goods by road (CMR). CMR N. 5000527 (Country Code) 962413 (Country Code) 1 Data 05/02/2024 Quantità (quantity) VENDETTA 25 Destinatore/Consegnatario (origin, name, state) / For (sender) (name, address, country) BERCO S.P.A. VIA I. MAGGIO 237 44034 FE COPPARO	
2 Destinazione (postulante, nome, stato) / Consignee (name, address, country) BERCO S.P.A. VIA DEL LAVORO 1 44034 FE COPPARO		16 Trasportatore (origine, nome, indirizzo, stato) / Carrier (name, address, country) AUTOTRASPORTI BOMMARTINI SRL SERENISSIMA 50 VR SOAVE			
3 Luogo previsto per la consegna delle merci (stato) / Place of delivery of the goods (state, country) BERCO S.P.A. VIA DEL LAVORO 1 FE COPPARO I		17 Inseparabile associato (origine, nome, indirizzo, stato) / Section (name, address, country) AFV ACCIAIERIE BELTRAME S.P.A. VIALE DELLA SCIENZA, 81			
4 Luogo e data della presa in carico delle merci / Place and date of taking over the goods (place, country, date) S.Didero (TO) 05/02/24 15:20		18 Caratteristiche del trasporto / Transportation conditions FC941RF AC45558 P.IVA TR ALBO:VR2805684C IT02526270232 TEL: 0456108311			
5 Taglie / Measurements / Meters (plate) / Notes VS. ORDINE N.5500000507-191 DEL 01/02/24 RIF. NS. ORD. 896371 BILL. LAMINATA 55		6 Caricamento (numero) / Loading (number) 8,40 35KB-2			
9 Numero e qualità delle merci / Number and quality of the goods 13 Numero / Number 11 Peso netto (kg) / Net weight (kg) 13 30440		10 Id. di statistica / Statistical number 72249007			
12 Valore in Euro / Value in Euro BE 219214 BE 219214 BE 219214 BE 219214 BE 219214					
13 Mittente del materiale / Address / Sender's instructions / Note DST					
14 Mittente per il pagamento del nolo / Indication for the payment for carriage 21 Compiuto o / Established in / / on					
22 Firma e timbro del mittente / Signature and stamp of the sender AFV Acciaierie Beltrame S.p.A.		23 Firma e timbro del trasportatore / Signature and stamp of the carrier			
24 Marca (sempre) / Goods received Lungo / Place: / / on Firma e timbro del destinatario / Signature and stamp of the consignee		19 Convenzioni particolari / Special agreements 20 Reserve ed eccezioni del trasportatore / Carrier's reservations and observations 26 Marca internazionale / International marking			

To be added sap order line the 191 is not given by Berco

Data must be grouped per casting and not per single card



OPERATING INSTRUCTION

Section: IO_002_SCM_ENG

Page 60f13

Procedure Title: LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL

Revision : 00

Page 2

3

DOCUMENTO DI TRASPORTO VALIDO ANCHE AI FINI DEL D.P.R. 472/98 DEL 14/08/1998

AFV BELTRAME GROUP
 AFV Acciaierie Beltrame S.p.A.
 Capitale Sociale € 113.190.490,00 interamente versato
 Sede Leg. e Dir. Cent.: 38100 Verona - Via della Scienza, 81 21
 Telefono +39 0444 907111 - Telefax +39 0444 304877
 Codice Fiscale, Registro Imprese e P.IVA, IT 13017310165

LETTERA DI VETTURA INTERNAZIONALE INTERNATIONAL CONSIGNMENT NOTE
 Codice Internazionale Center Code **N.**

Caricatore / Carriage packer, destinatario / consignee, mittente / consignor, alla convenzione relativa al contratto di trasporto internazionale di merci su strada (CMR). This carriage is subject to the Convention on the contract for the international carriage of goods by road (CMR).

1	Mittente / Consignor (name, state / Sender (name, address, country))	25	Destinatario / Consignee (name, state) / Purchaser (name, address, country)
2	Estimatore / Estimator (name, state) / Consignee (name, address, country)	16	Trasportatore / Carrier (name, address, state) / Carrier (name, address, country)
3	Lungo percorso per la consegna della merce / Place of delivery of the goods (place, country)	17	Trasportatore successivo / Successive carrier (name, address, state) / Successive carrier (name, address, country)
4	Luogo e data della presa in carico della merce / Place and date of taking over the goods (place, country, date)	18	Committente del trasporto / Transport customer
5	Taglie / Motor-vehicles / Number plates / Licenses	7	Asse / Axles
6	Contenitori e numeri / Muxo and numbers	8	Indirizzo / Address
9	Merce e qualità della merce / Nature and quality of the goods	10	U. di misura / Statistical custom
11	Peso netto in Kg. / Net weight in Kg.	12	Valore in € / Value in €

4 Stabilimento: SAN DIDERO - Regione Prato
 Tel. 011/9635111
 SDD - Cod. est. 3601

25 Destinatario/Consigliario (nome, stato) / Purchaser (nome, indirizzo, stato):
 BERCO S.P.A.
 VIA I. MAGGIO 237
 44034 FE COPPARO

16 Trasportatore (nome, indirizzo, stato) / Carrier (nome, indirizzo, stato):
 AUTOTRASPORTI BOMMARTINI SRL
 SERENISSIMA 50
 VR SOAVE

17 Trasportatore successivo (nome, indirizzo, stato) / Successive Carrier (nome, indirizzo, stato):

18 Committente del trasporto / Transport customer:
 AFV ACCIAIERIE BELTRAME S.P.A.
 VIALE DELLA SCIENZA, 81

5 Taglie / Motor-vehicles / Number plates / Licenses:
 FC941RF AC45558
 P. IVA TR ALBO:VR2805684C
 IT02526270232 TEL: 0456108311

7 Asse / Axles: 13

8 Indirizzo / Address: 30440

9	10	11	12
Merce e qualità della merce / Nature and quality of the goods	U. di misura / Statistical custom	Peso netto in Kg. / Net weight in Kg.	Valore in € / Value in €
CARTELLINO ARTICOLO QUALITA'	LUNG. COLATA		
911048563 BILL. LAMINATA 55 35KB-2	BE 219214	8,40	
911049801 BILL. LAMINATA 55 35KB-2	BE 219211	8,40	
911049882 BILL. LAMINATA 55 35KB-2	BE 219213	8,40	
911049926 BILL. LAMINATA 55 35KB-2	BE 219211	8,40	
911049941 BILL. LAMINATA 55 35KB-2	BE 219211	8,40	
911049952 BILL. LAMINATA 55 35KB-2	BE 219211	8,40	
911049974 BILL. LAMINATA 55 35KB-2	BE 219211	8,40	
911050033 BILL. LAMINATA 55 35KB-2	BE 219211	8,40	

13 Convenzioni particolari / Special agreements: 30440

19 Convenzioni particolari / Special agreements

20 Riferimenti e osservazioni del trasportatore / Carrier's reservations and observations

26 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

14 Istruzione per il pagamento della merce / Instruction for the payment for carriage: DAP (INC. 2020) - COPPARO

21 Completato e / Established in: 05.02.2024

22 Firma e timbro del mittente / Signature and stamp of the sender: SAN DIDERO

24 Mera ricevuta / Goods received: Uscita / Exit: 05/02/2024

23 Firma e timbro del trasportatore / Signature and stamp of the carrier: COMPILATO DA Di Martino Gennaro

24 Mera ricevuta / Goods received: Uscita / Exit: 05/02/2024

25 Destinatario/Consigliario (nome, stato) / Purchaser (nome, indirizzo, stato): BERCO S.P.A. VIA I. MAGGIO 237 44034 FE COPPARO

26 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

27 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

28 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

29 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

30 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

31 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

32 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

33 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

34 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

35 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

36 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

37 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

38 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

39 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

40 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

41 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

42 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

43 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

44 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

45 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

46 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

47 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

48 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

49 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

50 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

51 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

52 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

53 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

54 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

55 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

56 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

57 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

58 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

59 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

60 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

61 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

62 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

63 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

64 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

65 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

66 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

67 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

68 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

69 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

70 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

71 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

72 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

73 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

74 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

75 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

76 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

77 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

78 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

79 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

80 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

81 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

82 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

83 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

84 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

85 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

86 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

87 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

88 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

89 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

90 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

91 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

92 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

93 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

94 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

95 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO


96 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

97 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

98 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

99 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

100 Mera osservazione / Observability reason: ESEGUITA: NEGATIVO

	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	70f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

L.M.C. SOC.COOP. A R.L.
VIA PERTONT 13
44034 COPPARO FE
Capitale Sociale:
Iscr.Cam.Comm.:
Iscriz. Trib. Num.:
Part.I.v.a. / Cod.Fisc: 01331630382

Int.Ver.

DOCUMENTO DI TRASPORTO
(D.d.t.)

D.P.R. 472 DEL 14-08-1996

LUOGO DI DESTINAZIONE		CESSIONARIO: DOMICILIO O RESIDENZA				
BERCO S.P.A. VIA 1 MAGGIO 237 44034 COPPARO FE		BERCO S.P.A. VIA 1 MAGGIO 237 44034 COPPARO FE				
N.ORDINE	DATA ORDINE	CONFERMA ORDINE	RESA ASSEGNATO	DATA DOCUMENTO	NUMERO	PAGINA
				12/02/2024	45	1
MODALITA' DI PAGAMENTO RIM.DIRETTA A 60 GG F.M.			BANCA D'APPOGGIO BPER AGENZIA DI COPPARO			
COD. CLIENTE	P. IVA O CODICE FISCALE	COD. AGENTE	ANAGRAFICA CLIENTE	CAUSALE DEL TRASPORTO		
1	01079120380			SCARICO C/LAVORO		

CODICE ARTICOLO	DESCRIZIONE	U.M	QUANTITA'
CR 4728	PERNO DI G. o.a.30/412745 saldo		132,000
KM331	Perno di G. o.a.10/412745 saldo		392,000
CR5919	PERNO DI G. o.a.20/412745 saldo		337,000

The number of containers per order line number is missing


the order line number (position) and order correctly indicated

BERCO SPA 00896611
ENT - 12 FEB 2024 13:41

TRASPORTO A CURA DEL <input type="checkbox"/> CEDENTE <input type="checkbox"/> CESSIONARIO <input checked="" type="checkbox"/> VETTORE	ASPETTO ESTERIORE DEI BENI		N.COLLI	PESO
VETTORE CONDUCENTE FAVARO	DATA RITIRO/INIZIO TRASPORTO 12/02/2024	ORA DEL RITIRO 13,22	1078,40	
31039 RIESE PIO X TV	NUMERO PROGRESSIVO (1)		FIRMA DEL CONDUCENTE	
ANNOTAZIONI - VARIAZIONI			FIRMA DEL CESSIONARIO	

The total number of containers is missing

(1) Ai sensi dell'art.3, comma 2, del D.P.R. 441/97

	<h1>OPERATING INSTRUCTION</h1>	Section:	IO_002_SCM_ENG
		Page	80f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00



Spett.le :
BERCO S.P.A.

VIA 1 MAGGIO, 237
44034 COPPARO FE
Italia

Destinatario :
BERCO S.P.A.
VIA 1° MAGGIO, 237
44034 COPPARO FE

DOCUMENTO DI TRASPORTO (D.P.R. 472/96)

NR DOC	DATA DOCUMENTO	PER PERIODI	CCO CLIENTE	PARTITA IVA	CATEGORIA DEL TRASPORTO
124	08/02/2024	1 / 1	C 1	IT 01079120380	VENDITA
CODICE ARTICOLO	DESCRIZIONE	U.M.	QUANTITA'		
BGEXBJ0025A	BOCCOLA BJ0025A ORD. 5500000582 POS. 300	PZ	255,00		
BGTGRCR1821A	BOCCOLA GRCR1821A ORD. 5500000581 POS. 100	PZ	134,00		
BODTVA2503	BOCCOLA VA2503 ORD. 5500000582 POS. 740	PZ	125,00		
BOEXBF0038A	BOCCOLA BF0038A ORD. 5500000582 POS. 10	PZ	860,00		
BOEXBF0048A	BOCCOLA BF0048A ORD. 5500000582 POS. 80	PZ	242,00		
BOEXBF0050A	BOCCOLA BF0050A ORD. 5500000582 POS. 120	PZ	500,00		
BOINGRCR6339	BOCCOLA GRCR6339 ORD. 5500000549 POS. 1920	PZ	1.599,00		
BOINGRLH1274	BOCCOLA GRLH1274 ORD. 5500000549 POS. 3360	PZ	750,00		
BOLAKM3189	BOCCOLA KM3189 ORD. 5500000583 POS. 90	PZ	118,00		
BOTGRCR1274	BOCCOLA GRCA1274 ORD. 5500000584 POS. 160	PZ	775,00		
BOTGRCR1313	BOCCOLA GRCA1313 ORD. 5500000584 POS. 180	PZ	392,00		
BOTGRCR5445	BOCCOLA GRCR5445 ORD. 5500000584 POS. 370	PZ	3.186,00		
BOTGRCR5590	BOCCOLA GRCR5590 ORD. 5500000584 POS. 400	PZ	2.068,00		
BOTGRCR8448	BOCCOLA GRCR8448 ORD. 5500000584 POS. 440	PZ	104,00		
PEFRCR7573	PERNI CR7573 ORD. 5500000549 POS. 4130	PZ	700,00		
PEFRCR7573	PERNI CR7573 ORD. 5500000549 POS. 4130	PZ	64,00		
COBERCOBLU	CONTENITORE METALLICO DI PROPRIETA' IMG 1000X800X650CLO01VBLU	NR	27,00		
MCA17	CASSA CARTONE ALTA CON ALETTE	NR	1,00		
COI01	CASSONE DI PROPRIETA' BERCO MOD. 1000000001 CONTENITORE IMG COD. 1000000213 DA RESTITUIRE COD. I01 IN C/RESTITUZIONE	NR	2,00		
BERCO SPA 00896557 ENT - 8 FEB 2024 16:09					
TRASPORTO A CARICA		DATA INIZIO TRASPORTO			
VETTORE		08/02/2024			
DATI VETTORE					
FAVARO SERVIZI SRL VIA CASTELLANA, 54 31039 RIESE PIO X TV					
PORTO	PESO LORDO KG	FIRMA DEL CONDUCENTE			
	29.569				
ANNOTAZIONI/REVISIONI		FIRMA DEL DESTINATARIO			

The total number of containers per position is missing


The total number of containers is missing



IMG S.p.A. società unipersonale
Via Castellana, 53
31039 - Riese Pio X (TV) - ITALY
Tel. 0423 1954311
C.F. e P.I. 00791880269
R.E.A. TV n. 143962
Iscr. Reg. Imp. TV n. 00761880269
Cap. Soc. € 500.000 i.v.



www.imgspa.com
info@imgspa.com

	<h1>OPERATING INSTRUCTION</h1>	Section:	IO_002_SCM_ENG
		Page	9Of13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

EXAMPLE DDT Extra - UE



YANTAI DONGXING GROUP CO., LTD.
NO.2,Zhujiang Road, Yantai E.T.D.Z., Shandong Province, China
E.T.D.Z., Yantai P.R.C.264006
TEL:86-535-6958998 FAX:86-535-6374541


Invoice

TO: BERCO S.P.A. NO.DXBCO20231129

SHIPPER / MANUFACTURE: YANTAI DONGXING GROUP CO. LTD. NO.20,Zhujiang Road, E.T.D.Z. of Yantai City, Shandong Province, P.R. China POSTCOSE:264006 TEL:86-535-6958998 FAX:86-535-6374541				DATE: 2023/11/29 BUYER ORDER NO: As Below Form ORIGIN OF COUNTRY:P.R. CHINA PORT OF LOADING / DISCHARGE: Qingdao			
CONSIGNEE / IMPORTER: BERCO S.P.A. 44034 Copparo (FE) Italy - Via 1° Maggio, 237 Mob.: +39 3339184002 dogana.import@thyssenkrupp.com				SHIPPER/EXPORTER BANK DETAIL: Account Name: Yantai Dongxing Group Co., Ltd. Account Number: 853513011422600266 Bank Name: Evergrowing Bank CO. LTD. Beima Road BranchBank Address: 258 Beima Road , Yantai City , Shandong Province , P.R. China VAT No.: 91370600265373021E VAT Rate: 0.16 NCC: CNAPS 315456000775 Swift / BIC Code: HFBACNSD010			
NOTIFY PARTY: BERCO S.P.A. 44034 Copparo (FE) Italy - Via 1° Maggio, 237 Tel. (+39) 0532 864135 - Fax(+39) 0532 864259 dogana.import@thyssenkrupp.com				PAYMENT TERMS: Within 120 ship day			
DDP BERCO S.P.A. 44034 Copparo (FE) Italy - Via 1° Maggio, 237 Tel. (+39) 0532 864135 - Fax(+39) 0532 864259 dogana.import@thyssenkrupp.com				PACKAGE: Wood Box 48Pallets TOTAL WEIGHT: Net Weight:23444kg Gross Weight:23924kg			
PO No.	PART NO.	Description	HS Code	QTY (pcs)	UNIT PRICE(USD)	TOTAL PRICE(USD)	
5500000519	CR5487	ROLLER SHAFT	84314999	1056	24.45	25,820.76	
5500000519	CR6541	ROLLER SHAFT	84314999	50	28.08	1,404.18	
5500000519	AL0072A	ROLLER SHAFT BMU	84314999	1120	2.29	2,560.97	
5500000519	VA2425	ROLLER SHAFT	84314999	112	14.94	1,673.54	
5500000519	• ID2504 CFV	ION FOR HYDRAULIC CYLIND	84314999	✓ 141	44.21	6,233.68	
5500000519	AL0065A	ROLLER SHAFT BMU	84314999	546	2.70	1,471.65	
5500000519	ID2179	CARRIER ROLLER SHAFT	84314999	226	8.50	1,920.36	
5500000519	KM4187	CARRIER ROLLER SHAFT BMU	84314999	500	2.41	1,205.65	
5500000519	MU3186	CARRIER ROLLER SHAFT BMU	84314999	461	2.14	987.04	
5500000519	MU5158	CARRIER ROLLER SHAFT BMU	84314999	392	2.20	863.69	
5500000519	• ID2104 CFV	FRONT IDLER SHAFT	84314999	✓ 120	25.30	3,035.41	
5500000519	ID1645	ROLLER SHAFT	84314999	270	9.00	2,428.74	
5500000519	CR6246A	ROLLER SHAFT	84314999	115	122.06	14,036.43	
5500000519	• CR6249 CFV	FRONT IDLER SHAFT	84314999	✓ 28	72.43	2,027.98	
5500000519	• LH1621 CFV	FRONT IDLER SHAFT	84314999	✓ 32	40.75	1,304.09	
Total:				5169		66,974.18	

MADE IN CHINA
WE HEREBY CERTIFY THIS INVOICE AS TRUE AND CORRECT.


Marketing Dept. Section Chief, Dongxing Group

	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	100f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

LABEL EXAMPLE



SAP order number and SAP order line are missing. Furthermore, there must be a label per pallet (single code) with the total number of pieces on the pallet and not on each individual box.


	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	110f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00



Items also missing in barcode format; quantity is missing even in barcode format; Berco order number and position are missing



Sap order and Sap position are missing

	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	120f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00




CUSTOMER: BERCO S.p.A.
 ORDER NR. (K): 5500000528-Copparo
 SUPPLIER: M4U Srl
 NET WEIGHT (KG): 976,00 | TOTAL WEIGHT (KG): 14.561,64 | PACKAGE NR:
 ART NUMBER (P): BC 2092 SA-46MNV6
 QUANTITY (Q): 1.000 *200*
 DESCRIPTION: Supporto per rullo tornito e forato BC2092 rev 12 BC (imballo per USA)
 DOCUMENT NR. (SK): 1263
 HEAT NUMBER: 70865 | DATE: 06/02/2024
 M4U LOT NR. (H): 3838
 M4U srl logo

The item must be labeled correctly:

- The code spaces are wrong BC2092 SA
- The name must be correct;
- The barcode must respect exactly the same characters.

NO manual corrections of the quantities, the barcode of the quantities must represent what is written clearly

Sap order line reference missing.

	OPERATING INSTRUCTION	Section:	IO_002_SCM_ENG
		Page	130f13
Procedure Title:	LABELING AND DDT ISSUANCE SPECIFICATIONS FOR INBOUND MATERIAL	Revision :	00

EXAMPLE OF CORRECT LABEL(A4 FORMAT or A5 FORMAT)

To be applied at least on 2 sides of the pallet/container

<h2 style="margin: 0;">Supplier business name</h2>		
Berco Item / Revision Index	Description <i>Example: PPAP order</i>	Quantity
<u>Barcode</u> Berco Item		Quantity in Barcode
SAP Purchase Order Number — SAP Purchase Order Line		
Shipping date	Total weight incl. tare	